

Health Information Collection Statement

Speak for Yourself Speech & Language Pathology (SFYSLP) is an independent practice under the ownership of Sebastian Caon.

You may contact SFYSLP

- by writing to Speak for Yourself Speech & Language Pathology, 18 Kurwongbah Drive, Petrie, QLD 4502
- by emailing hello@ speakforyourself.com.au or
- by calling 0401 225 265 and requesting to speak to Sebastian Caon, or you can request the Privacy Officer, Shane Cook

You have the right to gain access to the information held by SFYSLP about you/your child/a person in your care (henceforth referred to as 'client').

Our Privacy Policy (available on our website or upon request) contains information on how you may request access to, and correction of, a client's personal information and how you may complain about a breach of your privacy and how we will deal with such a complaint.

SFYSLP needs to collect information about clients for the primary purpose of providing quality treatment. In order to fully assess, diagnose and treat clients, we need to collect some personal information from you. This information will also be used for the administrative purposes of running the practice such as billing you or through an insurer or compensation agency. Information will be used within the practice for handover when another staff member will be providing clients with ongoing assistance.

SFYSLP may disclose information regarding diagnosis or treatment to the client's doctor or other treatment providers only with your consent. In the case of insurance or compensation claims, it may be necessary to disclose information and/or collect information that affects the client's treatment and return to work. SFYSLP will not disclose client's information to commercial companies except as outlined in the privacy policy unless you instruct SFYSLP not to forward this type of information. Your written consent will be obtained at the start of the client's treatment in order to carry out the above activities.

Information at SFYSLP is stored securely and only practice staff have access to it. SFYSLP takes all reasonable steps to ensure that information collected about clients is accurate, complete and up-to-date. You may have access to client's information on request and if you believe that any of the information is inaccurate we may be able to amend it accordingly. If you do not provide relevant personal or health information about the client (in part or in full) to SFYSLP it may result in incomplete assessment. This may impact on the diagnosis and the following treatment that is provided. Any concerns that you may have about this policy or about the client's management can be directed to Sebastian Caon, or to our Privacy Officer, Shane Cook, via the contact details outlined above.

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